



Civic/Municipal FLEX Course Schedule 2024

JANUARY:

- 9: Helping Your Youngest Employees Succeed
- 10: Leading Multi-Generational Teams
- 11: Affirmation and Correction
- 16: Leading When People are Less Civil
- 17: Controlling your Time, Schedule and Priorities
- 18: Effective Communication
- 23: Critical Thinking/Problem Solving
- 24: Leading Productive Conflict
- 25: How to Set and Measure Clear Expectations

FEBRUARY:

- 7: True Accountability Changes Results
- 8: Engaging Employees
- 14: Execution: Making Sure the Important Things Get Done
- 15: Don't Just React to Change: Lead it
- 20: Helping Your Youngest Employees Succeed
- 21: Affirmation and Correction
- 22: Leading Multi-Generational Teams

MARCH:

- 6: Leading When People are Less Civil
- 7: Controlling your Time, Schedule and Priorities
- 8: Effective Communication
- 13: Critical Thinking/Problem Solving
- 14: Leading Productive Conflict
- 15: How to Set and Measure Clear Expectations
- 21: True Accountability Changes Results
- 22: Engaging Employees

APRIL:

- 11: Execution: Making Sure the Important Things Get Done
- 12: Don't Just React to Change: Lead it
- 17: Helping Your Youngest Employees Succeed
- 18: Affirmation and Correction
- 19: Leading Multi-Generational Teams
- 24: Leading When People are Less Civil
- 25: Controlling your Time, Schedule and Priorities
- 26: Effective Communication



MAY:

- 8: Critical Thinking/Problem Solving
- 9: Leading Productive Conflict
- 10: How to Set and Measure Clear Expectations
- 16: True Accountability Changes Results
- 17: Engaging Employees
- 23: Execution: Making Sure the Important Things Get Done
- 24: Don't Just React to Change: Lead it

JUNE:

- 5: Helping Your Youngest Employees Succeed
- 6: Affirmation and Correction
- 7: Leading Multi-Generational Teams
- 12: Leading When People are Less Civil
- 13: Controlling your Time, Schedule and Priorities
- 14: Effective Communication
- 19: Critical Thinking/Problem Solving
- 20: Leading Productive Conflict
- 21: How to Set and Measure Clear Expectations

JULY:

- 5: Helping Your Youngest Employees Succeed
- 10: Critical Thinking/Problem Solving
- 11: True Accountability Changes Results
- 18: Engaging Employees
- 25: Execution: Making Sure the Important Things Get Done

AUGUST:

- 1: Leading When People are Less Civil
- 8: Don't Just React to Change: Lead it
- 15: Affirmation and Correction
- 22: Leading Multi-Generational Teams

SEPTEMBER:

- 5: Controlling your Time, Schedule and Priorities
- 6: Effective Communication
- 12: Leading Productive Conflict
- 13: How to Set and Measure Clear Expectations
- 19: True Accountability Changes Results
- 20: Engaging Employees

**OCTOBER:**

- 10: Execution: Making Sure the Important Things Get Done
- 11: Don't Just React to Change: Lead it
- 16: Helping Your Youngest employees Succeed
- 17: Affirmation and Correction
- 18: Leading Multi-Generational Teams
- 23: Leading When People are Less Civil
- 24: Controlling your Time, Schedule and Priorities
- 25: Effective Communication

NOVEMBER:

- 6. Critical Thinking/Problem Solving
- 7: Leading Productive Conflict
- 8: How to Set and Measure Clear Expectations
- 14: True Accountability Changes Results
- 15: Engaging Employees
- 21: Execution: Making Sure the Important Things Get Done
- 22: Don't Just React to Change: Lead it

DECEMBER:

- 4. Helping Your Youngest Employees Succeed
- 5: Affirmation and Correction
- 6: Leading Multi-Generational Teams
- 11. Leading When People are Less Civil
- 12: Controlling your Time, Schedule and Priorities
- 13: Effective Communication
- 18: Critical Thinking/Problem Solving
- 19: Leading Productive Conflict
- 20: How to Set and Measure Clear Expectations