## Fill The GAP – Contents

- 1. What is the GAP Anyway?
- 2. What Caused the GAP?
- 3. Be Responsible You don't have to be a victim!
- 4. Put Your Phone Away and Control Your Time
- 5. Learn to Learn
- 6. Learn to Fail
- 7. Be a Problem Solver not a Whiner
- 8. Time: Be Early and Remember that Deadlines Matter!
- 9. Work Smarter AND Harder
- 10. Know Your Value and How to Increase it
- 11. Going the Extra Mile
- 12. Embrace the HARD
- 13. Effective Communication
- 14. Productive Conflict
- 15. Understand: Debt, Taxes, Inflation MONEY
- 16. Your Choices Matter Faith, Fitness, Family, Friends
- 17. Start a Business
- 18. Learn to Sell
- 19. Possibility Thinking not Positive Thinking
- 20. Remember to Laugh